

Programming Manager

Start Date: June 22 (flexible)

End Date: August 21 (flexible)

Compensation: \$16.75/hour

Location: Creative Pictou County Studio (99 Water Street) and various locations across Pictou County

Note: This position is funded through the Canada Summer Jobs program. Candidates must be 30 years of age or under.

The key role of the Programming Manager is to support summer program initiatives and events including the artist studio space run by Creative Pictou County. The chosen candidate will be asked to attend events in Pictou County and help promote Creative Pictou County as an organization as well as our membership program. Examples of events would be attending a summer festival and having a creative activity for participants to engage with and therefore learn more about Creative Pictou County. The Programming Manager will also support running free arts activities for youth and the community around Pictou County and assist with two summer art camps for youth in the studio (located within the deCoste Culture Hub).

This role will work closely with the Marketing and Communications Manager, another position funded through the Canada Summer Jobs program.

Job Responsibilities

- Research and promote creative events around Pictou County for summer 2026
- Design and run free arts programming in the community artist studio and around Pictou County
- Support the board of directors with additional summer programs and events
- Attend local events to promote Creative Pictou County

Candidate Requirements

- An interest in art and knowledge of the Pictou County arts community
- Experience working with virtual platforms and Google Drive
- Excellent written, oral, and interpersonal communication skills
- Exceptional relationship management ability with diverse stakeholders including the Board, volunteers, employees, the arts community, and the public
- Experience working with youth and running programming
- Access to a vehicle
- Access to a laptop

Assets

- An academic background in art education, studio art, and/or art history
- Experience with arts programming

Interested candidates are invited to apply by sending a cover letter and resume to Carissa@creativepictoucounty.com by May 8.